



# The Neat Guide to the Modern Office with Microsoft

neat.



Microsoft

# Tomorrow's workspace

Offices are in a state of flux; they require cutting-edge technology to cater efficiently to an ever-evolving workforce. With workers now collaborating remotely and beyond, office tech must be upscaled and flexible enough for dynamic working styles.

By having Neat devices paired with Microsoft Teams in your workspaces, you will be able to facilitate an inclusive and productive meeting experience for every one of your users. Neat devices are certified for Microsoft Teams, in addition to delivering simplicity, ease of use in an elegant form factor that fosters collaboration, equity, and flexibility.

## Neat and Microsoft solutions for the entire office:

- Hallway
- Shared workspaces
- Focus room
- Huddle space
- Medium meeting space
- Large meeting space
- Video-centered
- Social / common area
- Open office
- Training / classroom
- Home office
- Creative workshop
- Management & support
- Companion Zoom Rooms
- Workspace Reservation





# Hallway

Finding a room to take a spontaneous meeting can be like going on a scavenger hunt sometimes. Adding a certified Microsoft Teams panel, like Neat Pad, helps display room availability with LED indicators making it easier to discover a room to meet. Book that space or reserve another room on the spot.

Devices:



Neat Pad

# Huddle space

Collaborate and brainstorm in smaller meeting spaces ideal for small groups of 3-5 people. Take a quick huddle with devices built to easily enable a hybrid work session. Instantly start a meeting or share content with HD audio video optimized for the room. You can also take a phone call or dial into a conference bridge with a Teams Phone calling plan.

Flexible and dynamic small huddle rooms for informal in-person and remote engagement encourage impromptu meetings and brainstorming sessions, working on documents or whiteboards, where one person or multiple people are sitting, standing or moving around.

### Devices:



Neat Board Pro



Neat Board 50



Neat Bar



Neat Pad



Neat Center





# Medium meeting space

A versatile meeting room for in-person or hybrid interaction, planned discussions and the sharing of documents should allow round-table dialogue that includes remote participants. Turn any room into an easy-to-use inclusive meeting space with devices purpose-built for Teams meetings.

### Devices:



Neat Board Pro



Neat Board 50



Neat Bar



Neat Pad



Neat Center

# Large meeting space

Large rooms enable the gathering of bigger groups comprising both in-room and remote participants. Typically, they accommodate planned meetings with discussions and presentations and all-inclusive round-table dialogue. The furniture is arranged to give everyone in the room a front-row seat, and the carpet, wall panels and curtains provide acoustic dampening. Teams Rooms can scale up to larger rooms, but it doesn't have to be complicated as Neat devices keep the hardware requirements simple.

## Devices:



Neat Bar Pro



Neat Pad



Neat Center



Neat Board Pro





# Video-centered

Video-centered rooms optimized for meetings focused on content and remote participants should allow all in-room participants an unobstructed view of the screen. In addition, natural daylight plus ceiling lights should ensure ideal lighting conditions, with carpet, wall panels and curtains providing acoustic dampening.

## Devices:



Neat Bar



Neat Bar Pro



Neat Pad



Neat Center

# Social / common area

Connecting with people at the office when working from home is vital for fostering a healthy company culture and maintaining well-being. Chance encounters like catching up with a colleague while they grab a coffee or quickly exchanging ideas over lunch help everyone feel included.

## Devices:



Neat Board Pro  
(with adaptive stand)



Neat Board 50  
(with floor stand)







# Open office

Open offices provide employees with work and social areas, inspiring spontaneous meetups, collaborative sessions and agile team exercises. They also prompt personal workspaces reservable via hot desking for ad-hoc syncs with remote colleagues at your desk.

## Devices:



Neat Board Pro  
(with adaptive stand)



Neat Board 50  
(with adaptive stand)

# Training / classroom

Rooms for education, seminars, and training for physical and remote participants should include clear audio and video to empower you to easily hear the teacher or instructional material, whether you're physically there in the room or not. When in-room and remote participants can easily see and hear each other, it creates a heightened sense of community through collaboration and interaction. The ideal space facilitates discussion and Microsoft Teams makes it easy for everyone to see and review shared content.

## Devices:



Neat Board Pro  
(with adaptive stand)



Neat Board 50  
(with floor stand)



Neat Pad



Neat Center



Neat Bar Pro





# Creative workshop

Creative rooms for brainstorming sessions and group work with in-room and remote participants often means the flexible use of furniture and office layout to adapt to changing activities. Ideate easily on a large canvas using Microsoft Whiteboard leveraging Neat Board's interactive touch display.

### Devices:



Neat Board Pro  
(with adaptive stand)



Neat Board 50  
(with adaptive stand)



Neat Center



Neat Pad

## Front and center

Neat Center is a companion device that frames people in the meeting room face-on, ensuring remote participants remain at the center of the conversation by clearly seeing and hearing everyone for complete meeting equity. It's simple to set up, can be positioned anywhere for optimal viewing and audio, and extends the power of your Neat devices and Symmetry for a closer-than-ever hybrid experience.



# Management & support

Neat Pulse is a full-service offering that gives you technical support, an extended warranty, cloud management and monitoring for complete control of your Neat devices. Complementing Microsoft Teams admin center (TAC) by empowering you with unique, Neat-specific features, Neat Pulse enables you to configure, maintain and update your devices from anywhere, individually, in groups or all at once. Plus, if any issues arise, you can rest assured that you'll get priority help from our support specialists and fast device replacement.





# App Hub

Neat App Hub is a pioneering platform that directly connects all the essential apps you rely on in your daily workflows to your Neat devices. Thanks to its adaptability and ever-evolving capacity, Neat App Hub doesn't just help you stay ahead of the curve. It inspires you to redefine it.

Neat App Hub is accessible through Neat Pulse. It enables you to select which apps to make available across your Neat devices or a subset of individual devices. It gives you total control and a customized deployment tailored to a space, team, use case, or function.



# Make your workspace Neat

Modernize and simplify your workplace with Neat and Microsoft to enjoy elevated meeting equity, flexibility and control.

Learn more about Microsoft licensing requirements to power teamwork across all your workspaces by clicking here.

To order or schedule a demo, contact your reseller.

